



TEMPLE REVITALIZATION
CORPORATION

MEETING MINUTES
TEMPLE REVITALIZATION CORPORATION
BOARD OF DIRECTORS

MUNICIPAL BUILDING

2 NORTH MAIN STREET
CONFERENCE ROOM – 3RD FLOOR
TEMPLE, TX

December 1, 2022

2:00 P.M.

The Temple Revitalization Corporation Board of Directors conducted a regular meeting on Thursday, December 1, 2022 at 2:00 p.m.

MEMBERS PRESENT

Tim Davis
Jessica Walker
Judy Morales
Susan Long

STAFF PRESENT

Erin Smith
Kathy Davis
Traci Barnard
Jana Lewellen
Buford Craig
Nancy Glover
Kayla Landeros

- I. **Call to Order - Tim Davis called the meeting to order at 2:00 p.m.**
- II. **Public Comments – Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board. None.**

- III. **Consider approval of the minutes from the July 14, 2022 Temple Revitalization.** Judy Morales motioned to approve the minutes as presented. Susan Long seconded this motion. Motioned carried unanimously by a vote of 4-0.
- IV. **Consider appointing the Chair and Vice Chair of the Board.** Jessica Walker motioned to approve the appointment of Timothy Davis as Chair and Judy Morales as Vice Chair. Susan Long Seconded this motion. Motion carried unanimously by a vote of 4-0.
- V. **Consider appointing the President, Vice President, Treasurer, and Secretary for the Temple Revitalization Corporation.** Judy Morales motioned to approve the appointment of Brynn Myers as President, Erin Smith as Vice President, Traci Barnard as Treasurer and Jana Lewellen as Secretary. Jessica Walker seconded this motion. Motion carried unanimously by a vote of 4-0.
- VI. **Consider approval of the Developer Program Guidelines.** Vice President Erin Smith presented this item providing a summary of the proposed Developer Program Guidelines. Following discussion, the Board requested to add an introduction explaining the intent of the program. The Board also requested revisions to Section 4 C. Contractor Standards to include language stating approved developers participating in the program will be required to provide usual and customary insurance as outlined in the agreement between TRC and the Approved Developer. Susan Long motioned to approve the Developer Program Guidelines with the proposed revisions as discussed. Judy Morales seconded this motion. Motion carried unanimously by a vote of 4-0.
- VII. **Consider approval of the Property Transfer Agreement.** Vice President Erin Smith presented an overview of the Property Transfer Agreement. Jessica Walker motioned to approve the agreement as presented. Judy Morales seconded this motion. Motion carried unanimously by a vote of 4-0.
- VIII. **Consider approval of the 2022 Annual Report.** Vice President Erin Smith presented the 2022 Annual Report to include the mission, values and 2022 accomplishments. Jessica Walker motioned to approve the 2022 Annual Report as presented. Susan Long seconded this motion. Motion carried unanimously by a vote of 4-0.
- IX. **Receive a presentation regarding the Temple Revitalization Corporation website.** Vice President Erin Smith presented an overview of the new Temple Revitalization Corporation website. No action was taken.
- X. **Adjournment** - Meeting adjourned at 3:10 p.m.

Timothy A Davis, Chair

Jana Lewellen, Secretary